

DEFER, SUSPEND APPLICATION FORM

MUST be completed by Student:

- in person and drop it to Reception at EVOLUTION HOSPITALITY INSTITUTE (EHI) campus, or
- email to studentsupport@evolution.edu.au

This form is for International Students holding a Student Visa and seeking to Defer or Suspend from EHI. Before you complete this form, please read:

- a) Defer, Suspension, Cancellation Policy
- b) Fees, Charges and Refund Policy & Procedure

Application	<input type="checkbox"/> Defer <input type="checkbox"/> Suspend Study		
First Name:		Last Name:	
Phone:		Email:	
Date of Birth:		Student ID:	
Course Name:		Course Code:	
Expected last date on Campus		Expected Return date	
Current Address (in Australia or overseas):			

Note: When deferring, suspending study from study, students are required to supply supporting evidence. Compassionate and Compelling circumstances must have been demonstrated and evidence must be provided to support application. List supporting documents attached:

1.	3.
2.	4.
Signature of Applicant (Must be the same as passport):	
Date:	

OFFICE USE ONLY

Decision <input type="checkbox"/> Yes <input type="checkbox"/> No

Reported in PRISMS on commencement	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Please tick the appropriated box(es) <input type="checkbox"/> Existing student's COE suspension of study <input type="checkbox"/> New COE issued in accordance with resume study date

Comment of Decision Made:

NON-COMMENCEMENT:	
Preliminary Review - Enrolment Officer: Name: _____ Signature: _____ Date: _____	Reviewed and Approved - Enrolment Supervisor: Name: _____ Signature: _____ Date: _____

COMMENCEMENT:	
Preliminary Review - Student Support Officer: Name: _____ Signature: _____ Date: _____	Reviewed and Approved - Student Support Supervisor: Name: _____ Signature: _____ Date: _____